

## SENANA ASC Minutes, 7-1-18

### ATTENDANCE:

Chairperson:	John R.	Present
Vice chair:	Open	
Secretary:	Stephanie	Present
Treasurer:	Jeff	Present
RCM:	Chad	Present
RCM -Alt:	Open	
H&I:	Josh/Herman	<i>*Absent</i>
P.I:	Sam	Present
Literature:	Bekka	Present
Activities:	Open, David N. Proxy	Present
Policy Chair:	Open, John – Appointed	Present

Sunday Morning Reflections	Jan	Present
Sunday Ladies and Gents	Dave, Stephanie-proxy	Present
Sunday Night Solutions	Amber	Present
Sunday 1st Step Mission	Kim	
Sunday New Way to Live, David City	Wes	
Monday and Friday Back to Basics	Steve/Alex	
Monday Women's Step Mtg	Tammy-proxy	Present
Monday Road to Recovery		
Tuesday Show Me How to Live	Emanuel	Present
Tuesday Let it Out	Howard-proxy	Present
Tuesday Never Alone	Chris	
Tuesday Recovery At Work	Chad	Present
Wednesday Night Wild Women	Kimberly	
Welcome Home Nebraska City	Zakery/Stephanie-proxy	
Welcome Home-Lincoln	Steve	Present
Wednesday Boys to Men	Marty	Present
Wed. Noon – Practicing These Principles		
Thursday Noon at Antlers	Sydney	
Thursday How & Why	Gary	
Thursday One Promise	Steve	Present
Thursday New Hope, Fairbury		
Thursday in Tecumseh	Karen	
Friday Happy Havelock	Jae	
Friday Lost and Found	Eric	Present
Friday Nebraska City Flockers	Ray	
Saturday Morning Social	Debbie	
Saturday Night Live	Alicia	
Saturday Turning Point, Hebron	Brady	
Room to Grow, Crete		
Experience Strength & Hope, Nebraska City	Stephanie	

**Visitors:** Shellie, Mike

### **Groups that would like to read reports or bring up issues:**

- Neil-Show Me How To Live Tuesday noon meeting needs outside support.
- Jan read her group report.

### **Secretary's report (prior month):**

Motion to approve secretary's minutes (Mary), seconded by Jan. Approved as submitted.

**Treasurer's report (prior month):**

Motion to approve treasurer's report (Eric), seconded by Emanuel. Approved as submitted.

<b>June 2018</b>			
<b>Income Group</b>	<b>Amount</b>	<b>Expenses Purpose</b>	<b>Amount Check #</b>
Sunday Morning Reflections		ASC Rent (monthly)	\$25.00 955
Sunday Night Ladies & Gents			
Sunday Night Solutions	\$8.56	P.O. Box Rent (annually)	
Mon/Fri Back 2 Basics			
Monday Women's Step Study	\$13.50	Public Information	
Monday Road to Recovery			
Tuesday Show Me How To Live		H&I--Literature Only	
Tues Vets			
Tues/Thurs T & T		XC Expenses	
Tuesday Night Let It Out			
Tuesday Night Never Alone		RCM Travel to RSC	
Practicing These Principles	\$26.00		
Wednesday Wild Women		H&I Rent (monthly)	\$25.00 956
Wednesday Boys To Men		& training	
Wednesday Welcome Home	\$30.00		
Thursday Noon at Antlers		Literature Rent (monthly)	\$25.00 957
Thursday One Promise/Saturday Night Live			
Thursday Night How and Why			
Friday Night Happy Havelock	\$58.00	Policy Rent (quarterly)	
Friday Night Lost and Found			
Friday Night Candlelight			
Saturday Morning Social			
VA 4 Recovery		<b>Other Expenses</b>	
Turning Point - Hebron		ASC Secretary-Mailings	
activities subcommittee			
Happy Havelock April		H & I Training	
		US Postal Service	
		H&I reimbersment	\$127.13 958
<b>Other Income:</b>			
<b>Total Income</b>	\$136.06	<b>Total Expenses</b>	\$202.13
<b>Cash Outlay</b>		<b>Previous Balance</b>	\$1,132.34
<b>Bank Deposit</b>	\$136.06	<b>Income - Expenses</b>	-\$66.07
		<b>New Balance</b>	\$1,066.27
		<b>Statement Balance</b>	

**EXECUTIVE COMMITTEE REPORTS**

**Chair Report:** No report.

**Vice-chair Report:** No report

**Secretary Report:** Submitted.

**Treasurer Report:** Submitted.

## **RCM:**

I have arranged with Shellie H. to attend region for us on July 21<sup>st</sup>, thank you. I will be recording our Region votes and nominations here today and they will be given to Shellie along with the regional mail so that she carry on this area to region for us. The next region is July 21<sup>st</sup> Fonner Park, Grand Island Ne. Brian S. will give the car report at the general assembly. It will begin at 11 am. Official region business will begin at 3. Thank you very much, Chad J.

## **REGIONAL OLD BUSINESS**

**Proposal 1** **YES VOTE SENT**: To approve proposed budget for the 2018-2020 Plains State Zonal Forum. Intent: To allow the zones to provide services to the regions it serves. \*Budget attached

**Proposal 2** **YES VOTE SENT** : Change to Policy III, D, b2 – “Responsible for maintaining updated policy changes and posting them on the nebraskane.org website.” Currently reads, “Responsible for updating and printing of regional policies.” Intent: Clarify how quarterly updates will be provided to the membership. Maker: Diane K.

**Proposal 3** **YES VOTE SENT**: Change to Policy III, D, b3- “Will incorporate all past year updates to the Regional Policy document at least once per year (January Quarter) and post it on the nebraskana.org website.” Currently reads, “Will print Regional Policies with changes at least once per year (January Quarter)” Intent: To avoid the cost of printing policies for all members and leave that responsibility on the individual service member to print their own copy or have access to it on their electronic devices. Maker: Diane K.

**Proposal 4** **YES VOTE SENT**: To make a proposal to create a position at the region for a liaison for SBTW (Sponsorship Behind the Walls) that is reportable to region 4 times a year and stay in contact with SBTW work group. Maker: Tracy K.

**Proposal 6** **YES VOTE SENT**: To host the NRCNA Convention 2020 in Grand Island at the Grand Hotel (previously the Mid-town Holiday Inn) on October 16-18, 2020, with Donald P as Chair (Bio Included). Intent: To sponsor an event to bring our fellowship together to celebrate recovery from the disease of addiction. Financial Impact: Unknown at this time. Submitted by: Donald P, Brenda D

## **REGIONAL NOMINATIONS**

**Diane K. nominated for Vice Chair** **YES VOTE SENT**

**Monica T. nominated for Chair** **YES VOTE SENT**

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## **SUBCOMMITTEE REPORTS**

**H&I (HOSPITALS & INSTITUTIONS):** No Report.

### **PI (PUBLIC INFORMATION):**

Hello SENANA, we had four people in attendance. This month we will be making our deliveries of meeting lists those agencies and facilities that have requested them. There are no changes to this months meeting list. Loving service Sam

**SENANA PI**  
**Financial Assessment**  
**July 2018 (billings for June 2018)**

Amount	Due Date	Owed To	Comments
\$107.44	19-Jul-18	Grasshopper Phone System	Provider of phonline answering services.
\$31.53	4-Jul-18	Windstream Communications.	Local phone line and all LOCAL Yellow & White Pages listings
\$75.00	ASAP	Todd Coburn	Laser printer cartridge for PI printer
<hr/>			
\$213.97	Total amount owed	Balance On Hand	\$122.50
\$122.50	Amount of "Balance On Hand" applied.		
<hr/>			
<b>\$91.47</b>	<b>Amount of check needed today.</b>		

Annual Budget: Feb 18 - Feb 19	\$3,945.00	Annual Budget as a monthly figure.	\$328.75
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Remaining amount of Annual Budget prior to this month:	\$3,514.76		
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This months expenses:	\$91.47	Number this month is in Annual Budget cycle	5
<hr/>			
Remaining amount of Annual Budget carried forward:	\$3,423.29		
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YTD amount under/over budget.	-\$1,122.04	Negative number reflects Under and Positive number reflects Over	

In trusted service,  
John R.

**POLICY:** No Report.

**ACTIVITIES:**

Good afternoon activities last met on Sunday June 17th, 2018. There were 3 members in attendance. We approved the old minutes and reviewed the treasurer's report:

Balance 418.83  
 Lit. Balance (134.03)  
 Operating Budget 284.80  
 Rent (50)  
 Final Balance 234.80

We paid rent (\$50.00) for the month of July to City Impact.

Party in the Park was June 9th at Peter Pan park from 11-4. We had 49 in attendance. There was a meeting, food, fun, fellowship, games and softball. Thanks to all those who came out.

The pool party is Sunday July 22 at Woods pool. It has diving tower, two high dives, two low dives and multiple pools. It also has a separate spray park area for toddlers and young children. There will be a

speaker in the park beforehand. Please get your tickets now.

Due to lack of participation in the committee as well as the events, there was discussion of how to move forward and possibly disbanding the committee.

We next meet July 15th at City Impact at 1 pm. Anyone is welcome to join! Thanks

June 2018		<u>Activities Report</u>		
Income	Amount	Expenses Purpose	Amount	Check #
<u>Area Start Up</u>		<u>Rent</u> June	\$50.00	1364
		<u>Venue</u> pool party	\$205.00	1368
<u>Suggested Donation</u>		<u>Food</u> PITP	\$30.63	1365
		PITP	\$20.18	1366
<u>Drink Sales/Coffee Donation</u>		<u>Soda/Coffee/Water</u>		
<u>Raffle Ticket Sales</u>		<u>Decorations</u>		
<u>7th Tradition</u>		<u>DJ/Band</u>		
PITP	\$19.00	<u>Games</u>		
<u>Bake Sale</u>		<u>Misc. Supplies</u>		
<u>Other Income:</u> returned deposit ck#1361	\$100.00	<u>Other Expenses</u>		
		Area Donation		
		Area Donation		
		NRCNA Donation		
		Literature Order	\$19.00 cash	
<b>Total Income</b>	\$119.00	<b>Total Expenses</b>	\$324.81	
<b>Literature Order (cash)</b>	\$19.00	<b>Previous Balance</b>	\$419.64	
<b>Cash Outlay</b>	\$100.00	<b>Income - Expenses</b>	-\$205.81	
<b>Bank Deposit</b>	\$0.00	<b>New Balance</b>	\$213.83	
		<b>Literature Balance</b>	\$115.03	
		<b>Actual Balance</b>	\$98.80	

LITERATURE

Hello, Family!

As always thank you to those who sent their orders prior to Area. This really helps us operate efficiently.

AGAIN: PLEASE NOTE: Price Lists have changed and are effective for current orders. Some order that we received were totaled with the old prices. We have recalculated these orders in accordance with the new price lists. We apologize for any confusion there may have been in relaying this information. We have updated printed lists available. Please take these back to your groups and discard any old price lists you may still have. The updated list is also available on the SENANA website.

We payed for printing costs out of pocket as we do not currently have a literature budget. Subsequently we will be bringing a motion during new business requesting reimbursement in the amount of \$32. 61.

We grateful to serve the area!

Jordan H, Bekka W, Nikki B & Chris L

## **NOMINATIONS**

### **Positions Open for nominations are:**

Vice chair is an open position – please send nominations

RCM - Alt is an open position – please send nominations

Policy chair is an open position – please send nominations

Activities subcommittee chair is an open position – please send nominations

**ELECTIONS:** None

## **OLD BUSINESS:**

- ◆ **Motion 1: MOTION PASSED Donate IP's / Key tags to City Impact meetings.** (From Wednesday Noon Meeting)

Intent: Three meetings, one of which has small budget for literature.

Submitted by Kimberly R. Seconded by Jan B.

Financial Impact: No. Change in Policy: No.

**MOTION PASSED**

## **OPEN FLOOR:**

- **Checking Account Signer: Jon-** As the 2<sup>nd</sup> signer on the checking account I did some research. The bank we are currently with (West Gate Bank) does not offer a monitored 2<sup>nd</sup> signature account. They do not guarantee nor will they represent that a check that comes in with a single signature won't get through. They also made me aware that if I myself, or the other person on the account, came in and wrote a withdrawal for the entire amount of money in our account, it would be honored. In conducting PI business with Union Bank, we were told that our PI account was a monitored 2 signature account with them. In finding out what West Gate had told me, I contacted Union Bank, and they told me "no, you never paid the \$25 per month fee." We have yet to discuss that at PI to determine what action to take. I contacted several banks around town and they all gave me the same answer that West Gate Bank gave me, they do not offer monitored multiple signature accounts. At this point, the area checking account

runs afoul of our guidelines because our guidelines direct us to have a 2 signature account. Currently PI runs afoul of that also. **Shellie**- I just want to mention also that our Federal Tax ID # is not valid. I have the letter. **Jon**-I have not went to West Gate to talk to them about that. **Steve**-Are the credit unions the same way? **Jon**-I didn't call any. **Sam**-It sounds like there is more research that needs to be done. **Jeff**, do you have the time and the willingness to do that on your own or is this something that may require an adhoc committee to help you out? **Jeff**- I will probably need some help, but yes I'm willing. **Jon**- My plan is to provide that assistance to Jeff. **Shellie**- I think before we go calling any banks we need to get this tax Id figured out. **Jon**- I know that years ago it was mentioned at this level that we use region's number. **Jan**-Spoke to personal responsibility and doing what our policies and procedures direct us to do. **Jon (as Policy Chair)**-Having been involved in the most recent rewrite of our policies many years ago, the intent was to provide protection so that I, being on the signature account, could not walk into the bank and sign a withdrawal slip and take all our money. The intent is that unless unless we provide 2 signatures, the bank is to deny the transaction. **Jeff**- So as of right now you or I could go in there alone, and that's not in compliance. So we either need to change our guidelines or change our bank to a bank that provides a monitored signature account. **Steve**- If we were to go with the fee with Union bank, that would have to go back to groups. **Sam**-Pretty much every region and area I've had affiliation with has conducted business this way. It's not to say that our trusted servants can't be trusted. At some point the group conscience of this area believed it was a good idea to have the 2 signatures and I think we need to stick with that.

- **Subcommittee Guidelines: Stephanie**- In previous months there have been motions passed regarding approval of subcommittee guidelines. I think the easiest way to get this done is to have an individual motion for each subcommittee for groups to approve guidelines. **Sam**- I totally agree, that is exactly how we do the budgets. I don't see why the guidelines should be any different. **Jan**- Have any been submitted? **Stephanie**- I have PI's. Others have stated they are done or exist. But without a motion instructing the groups to do something, the guidelines just exist. **Shellie**- There was a motion to do something. **Stephanie**- The motion was to present them to the ASC. **Bekka**- I don't think Literature has any guidelines. **Sam**- You can create them.
- **Meeting Location: Stephanie**- It was brought to my attention that this location will not be available for 2 future ASC's, December 2018 and July 2019. This doesn't necessarily need to be dealt with now, but just wanted to put it out there.
- **Have the minutes reflect this is the first absence of H&I chair without a proxy: Sam**- Only because we have a policy that says that after 2 consecutive misses on the 3<sup>rd</sup> one they're removed from their position. We have had issues in the past with when people thought that time started, issues with the minutes when someone was late and not absent. I would just like the minutes to reflect today that this was the first absence. If it's not an issue next month then so be it.
- **Literature Account: Bekka**- I don't know how to get on the Literature account. I need to get on it to order literature. **Chad**-We will help you figure that out.

## NEW BUSINESS

- ◆ **Motion 1: VOTE IN GROUPS** For reimbursement for printing costs and supplies. Receipt provided.

Intent: Reimbursement for expenses paid out of pocket.

Submitted by Bekka. Seconded by Amber.

Financial Impact: \$32.61 Change in Policy: No.

**Discussion: Bekka**- We got a bunch of the new literature order forms updated and printed, and bought baggies and pens. I paid for it out of pocket and we don't have a budget. **Shellie**- Even though this is a money matter and needs to go back to groups, but is it possible we could put this under PI's budget because it really does have to do with public information, that way she could get paid instead of it going back to groups and her having to wait 2 months. **Chad**- I believe we can't go against the guidelines. I would suggest that every year you guys make a budget, that way you'll have a little for whatever might come up. **Steve**- According to current policies, the only option I see is that it has to go back to groups. **Jon**- (As policy chair) Read policy. Because they have no budget this is technically above the budget.

My input as the policy chair is that it should go back to groups because it has a financial impact. **Sam-I** totally agree and would just suggest to literature that they do come up with a budget. Even if it is just \$100 for misc expenses for the year. Because even though they are a self-standing committee, something has come up. - Group discussed further budget possibilities for literature committee.

- ◆ **Motion 2:** <<Motion Passed>> **Submit subcommittee guidelines as separate motions to review and approve (or not).**

Intent: Not do all guidelines at once

Submitted by Shellie. Seconded by Jan.

Financial Impact: None Change in Policy: No.

**Discussion:** Shellie- This is going off of what Stephanie said. I think the other motion was vague so this is just a clarification.

- ◆ **Motion 3:** **VOTE IN GROUPS** **To have PI guidelines sent to groups in minutes to be voted on for approval or denial. See submitted guidelines below.**

Intent: Approve PI subcommittee guidelines.

Submitted by Sam. Seconded by Marty.

Financial Impact: None Change in Policy: No.

## **Southeast Nebraska Area of Narcotics Anonymous Area Service Committee**

### **Public Information Subcommittee Guidelines**

**July 2018**

#### 1. Purpose

1. To carry the message of NA to the public within the SENANA area through PI work as described in the Public Information Handbook (1998).
2. All participants shall conduct themselves in accordance with subcommittee guidelines and decisions, SENANA ASC policy, NA Twelve Steps and Twelve Traditions.

#### 2. Structure

1. PI Chair - Elected via SENANA ASC guidelines and accountable to the SENANA ASC and this subcommittee.
2. PI Vice Chair - Elected by and accountable to the SENANA PI Subcommittee.
3. PI Treasurer- Elected by and accountable to the SENANA PI Subcommittee.
4. Committee Project Coordinators - Elected by and accountable to the SENANA PI Subcommittee. (e.g. Phone line, Webmaster, MTG Lists, etc etc)
5. Committee Members - Any NA member who is willing to show up, uphold committee guidelines, decisions and regularly help in PI projects.

#### 3. Decisions

1. Committee decisions are made by consensus. Consensus means that all members agree to the decision made or if not, abide by the decision. Consensus is not a "vote" or "straw poll".
2. When consensus cannot be reached, a two-thirds majority of regular members in attendance will decide the issue before the subcommittee.

#### 4. Meetings

1. The committee holds regular monthly meetings as scheduled by the subcommittee.



1. Extra meetings are held whenever they seem necessary in order to accomplish particular projects.
2. Projects
  1. All projects are planned with a budget and submitted to the SENANA ASC for approval.
  2. A report on ongoing projects and goals is submitted to the SENANA ASC by the chair at regularly scheduled SENANA ASC meetings.
3. Meeting Lists
  1. A new meeting will be included on the meeting list 90 days from the time that a PI member is contacted and given information about new meeting. Provide that meeting is active for that 90 days.

### **FUTURE ASC MEETINGS:**

August 5<sup>th</sup> at 2:00pm, Berean Church, 6400 South 70<sup>th</sup> Street, Northwest door.  
 September 9<sup>th</sup> at 2:00pm, Berean Church, 6400 South 70<sup>th</sup> Street, Northwest door.

### **ANNOUNCEMENTS:**

- <http://www.sena-na.net/page4.php> (SENANA activity page for printable flyers)
- Boys to Meeting group of Narcotics Anonymous is having our 4<sup>th</sup> anniversary on July 28<sup>th</sup> at 1645 N Cotner. Doors open at 2, two homegroup members are going to speak at 3. We will have an open topic meeting for anyone in attendance. A BBQ meal will be served and we will have the main speaker at 7:00. EVERYONE is welcome!!

### **GROUP REPORTS**

**Sunday Morning Reflections-** Attendance 5-15, Newcomers 1-2, Rent \$25, ASC donation \$74. Eva is new secretary.

**Sunday Ladies & Gents-** No report.

**Sunday Night Solutions-** Attendance 147, Newcomers 12, Literature \$87, ASC donation \$25

**Sunday First Step Mission-** No report.

**Sunday New Way to Live, David City-** No report.

**Monday and Friday Back to Basics-** No report

**Monday Road to Recovery-** No report

**Monday Women's Step Study-** Attendance 22, Rent \$20, Literature \$19.10.

**Tuesday Show Me How to Live Group-** No report.

**Tuesday 5:30 Lincoln-** No report.

**Tuesday Let It Out-** No report.

**Tuesday Never Alone-** No report

**Wednesday Night Wild Women-** No report.

**Wednesday Night Boys to Men-** No report.

**Wednesday Welcome Home-** No report.

**Thursday Noon at Antlers-** No report.

**Thursday One Promise –** No report.

**Thursday How & Why-** No report.

**Thursday in Tecumseh-** No report.

**Friday Happy Havelock-** No report.

**Friday Lost & Found-** The Friday Lost and Found meeting is doing well. This month in attendance we had 322. Thirty-three newcomers and \$135.40 for 7<sup>th</sup> tradition. I'm ordering \$62.25 in literature. Thanks for all the support. In loving service, Eric N.

**Saturday Morning Social-** No report

**Saturday Night Live-** No report

**Saturday Turning Point, Hebron-** No report

**Experience Strength & Hope, Nebraska City-** No report

**Room to Grow, Crete-** No Report.

**UPDATED EXECUTIVE COMMITTEE TIMELINE:**

<b>Executive Position</b>	<b>Service Member</b>	<b>Date Started Position</b>	<b>Ending Date for Position</b>	<b>When Positions Open at ASC</b>
<b>ASC Chair</b>	<b>John R.</b>	<b>April 2017</b>	<b>April 2019</b>	<b>January 2019</b>
<b>ASC Vice-Chair</b>	<b>Open</b>			
<b>Secretary</b>	<b>Stephanie</b>	<b>October 2017</b>	<b>October 2019</b>	<b>July 2019</b>
<b>Treasurer</b>	<b>Open</b>			
<b>RCM</b>	<b>Chad</b>	<b>April 2017</b>	<b>April 2019</b>	<b>January 2019</b>
<b>Alt-RCM</b>	<b>Open</b>			
<b>H &amp; I</b>	<b>Josh</b>	<b>March 2018</b>	<b>March 2020</b>	<b>December 2019</b>
<b>PI</b>	<b>Sam</b>	<b>October 2016</b>	<b>October 2018</b>	<b>July 2018</b>
<b>Literature</b>	<b>Bekka</b>	<b>March 2018</b>	<b>March 2020</b>	<b>December 2019</b>
<b>Activities</b>	<b>Open</b>			
<b>Policy</b>	<b>Open</b>			

**SENANA Area Service Committee (ASC)**

[chairperson@sena-na.net](mailto:chairperson@sena-na.net)

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